

Meridian Technical Charter High School

BUSINESS OPERATION
Series 800

Policy Title: Inventory Control

Code No. 802.40

An inventory of all equipment, textbooks and library/reference books in the classrooms shall be made annually by the teacher. An inventory of all equipment, textbooks, and library/reference books in the school shall be compiled annually by the principal. Such inventory reports shall be stored digitally and one copy shall be stored in a second digital location off site.

Date of Revision/Review

4/26/05;5/24/2023,5/20/2024

Legal Reference: Code of Idaho
